

28 OCT 1979

MEMORANDUM FOR: Chief, Management Staff, DDA

FROM: James H. McDonald
Director of Logistics

SUBJECT: Office Evaluation Conference

REFERENCE: Mult adsee memo fm A/DDA, dtd 24 Oct 79,
same subject (DDA 79-3337; OL 9 4485)

As requested in the reference, attached is our agenda, including the names of the principal speakers who will be attending the Office Evaluation Conference scheduled for 30 November 1979. I expect to take just a few minutes for my opening remarks, while the Division and Staff Chiefs will limit their presentations to approximately seven minutes each.

/s/ James H. McDonald

James H. McDonald

Att

Distribution:

Orig - Adsee
1 - OL Files
1 - OL/P&PS Official
~~1~~ - OL/P&PS Chrono
1 - D/L Chrono

OL/P&PS/PDi [] (27 Nov 79)
Covering Memo Retyped: O-D/L: [] (28 Nov 79)

OL 9 4485a

MISSING PAGE

ORIGINAL DOCUMENT MISSING PAGE(S):

No ATT